

CITY OF ROCKFORD

SCHEDULE OF

FEES, RATES & CHARGES

Last updated: July 2017

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<u>LICENSES/PERMITS</u>	<u>FEES / RATES/CHARGES</u>	<u>MEMO</u>
Bad Check Charge	\$25/check	Res. 03-28
Bed & Breakfast	\$50/ yr.	Res. 89-26
Building	See Exhibit A	Res. 90-26
Cemetery	See Exhibit F	Res. 00-23 Ord. 15-1
Coin Operated Amusement Devices	\$30/ yr. 1 st machine \$10/ yr. ea. additional	Res. 81-18
Community Cabin	See Exhibit G	Res. 15-4 Ord. 15-1
DPS Mobilization Cost	\$500	Res. 03-28
Demolition	\$50 Requires proof of liability Insurance minimum (100,000/ 300,000/50,000)	Res. 92-10
Discharge Permit	\$50	Res. 03-28
Dishonored Check Collection	\$25 each Incident	Res. 93-33
Distress Sale	No Fee	Code 6.7
Drunk Driving Cost Recovery	See Exhibit L	Res. 15-4
Electrical	See Exhibit B	Res. 90-26
Emergency Staff Consultation	\$100	Res. 03-28
Encroachment	\$40 General Liability - \$100,000 Per occurrence-city additionally insured. Auto Liability \$100,000 per occurrence Workers Comp- as required by State of Michigan	Res. 92-10 Res. 92-35

<u>LICENSES/PERMITS</u>	<u>FEES / RATES/CHARGES</u>	<u>MEMO</u>
Encroachment-Utility Co.	\$200 annually	Res. 92-10
False Alarm	See Exhibit L	Res. 15-1
Firearm Discharge Application	\$50	Res. 03-28
Fire Suppression System (Connection)	\$100 includes inspection of fire suppression system	Res. 91-12
Fireworks	\$200.00.	Ord. 12-2
Garbage/Rubbish	\$50/yr. per business	Res. 92-10
Gun Permits	\$5.00	Res. 91-35
Horse-Drawn Carriage	\$200.00	Ord. 12-1
Hydrant Tapping	See Exhibit D	Res. 92-09
Industrial Facilities Exemption Certificate	\$500/Application	Res. 92- 46
Marriage Ceremonies	\$25	Res. 91-35
Mechanical	See Exhibit C	Res. 92-06
Moving Permit	See Exhibit E	Res. 81-18
Planning & Zoning	See Exhibit H	Exhibit H
Police Reports/Misc.	See Exhibit L	Res.15-4
Precious Metals	State allows charge of up to \$50	Code 12.2
Public Safety Fees	See Exhibit L	Res. 15-4
Redevelopment District Liquor License Application	\$200	Res. 09-20
Sidewalk	See Encroachment Permit	Res. 92-10
Sign – Permanent Sign – Temporary	\$50/\$100 if no permit secured \$30.00	Res. 15-4

LICENSES/PERMITS

FEES / RATES/CHARGES

MEMO

Snow Removal & Plowing

\$25 /yr. per truck

Res. 92-10

Soil Erosion Permit

\$200 - Residential
Also see Exhibit K

Res. 03-28

Solicitors & Peddlers

a) \$100 up to one week
b) \$150 up to one month
c) \$225 up to six months
d) \$325 up to one year

Res. 03-28

Storage & Sale of Junk

\$150/yr.

Res. 81-18

EXHIBIT A
BUILDING PERMIT FEES

Res. 90 – 26

Residential – One and Two Family

Calculate a valuation from the residential cost schedule. Use that valuation with the Rate Table to determine the fee. Plan review included in the permit.

Other:

Calculate a valuation from the non-residential cost schedule. Use that valuation in the rate table to determine the construction fee. Calculate the plan review fee. Add the plan review and construction fees together to determine the total fee.

Building Permit Rate Table

<u>Valuation</u>	<u>Cost of Permit</u>
\$0-\$1,000	\$ 30.00
\$1,001-\$10,000	\$ 30.00 + \$10.00 per \$1,000
\$10,001 +	\$120.00 + \$ 2.00 per \$1,000

Residential Cost Schedule

Base Residential -	\$35.00 per S.F.
Second Floor -	\$20.00 per S.F.
Walkout Basement Finished -	\$10.00 per S.F.
Walkout Basement not Finished	\$600.00
Additional Bath -	\$1,000.00 each
Additional Half Bath -	\$750.00 each
Fireplace & Chimney	\$1,500.00 each
Second Fireplace, same chimney -	\$700.00
Second Masonry Chimney	\$1,000.00
Porches & Breezeways -	\$15.00 per S.F.
Garages & Sheds -	\$7.00 per S.F.
Pole Buildings -	\$7.00 per S.F.
Wood Decks -	\$5.00 per S.F.
Carports, simple with no sides -	\$3.00 per S.F.
Residential Additions:	
One Story -	\$25.00 per S.F.
Two Story (for 2 nd floor) -	\$20.00 per S.F.

Miscellaneous Improvements:

At cost (labor & material must be included)

Pools -	Price of pool divided by 2
Premanufactured Homes:	
In a licensed mobile home park -	\$35.00
Outside licensed mobile home park -	\$75.00

EXHIBIT B

ELECTRICAL PERMIT FEES

Res. 90-26

Permit base fee, plus permit unit charge -	\$20.00
Services through 200 amp -	\$10.00
Services over 200 amp through 600 amp -	\$10.00
Service over 600 amp through 800 amp -	\$15.00
Services over 800 amp -	\$25.00
Circuits -	\$2.00
Lighting fixtures per 25 and fraction thereof -	\$5.00
Dishwasher, garbage disposal and range hood -	\$4.00
Furnace unit heater -	\$5.00
Electrical heating units (baseboards) -	\$4.00
Power outlets (including ranges, dryers, etc.) -	\$4.00
Subpanel -	\$5.00
Signs, per circuit -	\$5.00
Feeders, bus ducts, etc. per 50 ft. & fraction thereof -	\$6.00
Mobile home park site -	\$6.00
Recreational vehicle park site -	\$4.00
K.V.A. & H.P. and over -	\$4.00
20 K.V.A. or H.P. and over -	\$8.00
Fire alarms, up to 10 stations and horns -	\$50.00
Fire alarms, 10 top 20 stations and horns -	\$100.00
Fire alarms, over 20 stations and horns -	\$5.00 ea.
Inspections, hourly rate -	\$30.00
Additional inspection fee -	\$20.00
Final inspection with certification fee -	\$20.00
Reinspection fee -	\$20.00
Special inspection not requiring permit -	\$30.00
Service upgrade – Residential	\$30.00
Temporary Service -	\$30.00
New single family dwelling -	\$90.00
Duplex -	\$150.00

EXHIBIT C
MECHANICAL PERMIT FEES

Res. 90-26

Single Family

Permit base fee, includes one inspection plus equip. -	\$20.00
Furnaces (new and/or conversion units) -	\$15.00
Solid fuel equip., complete wood stoves, fireplace Stoves and add-on furnaces -	\$10.00 ea.
Chimney, factory built, Class A -	\$15.00 ea.
Duct system –	\$10.00
Solar Equipment system, piping fee included -	\$15.00
Gas piping, new fee included -	\$5.00
Exhaust fan -	\$3.00 ea.
Flue damper/vent damper -	\$5.00 ea.
LPG and fuel oil tanks, piping fee included -	\$10.00 ea.
Central air conditioning -	\$15.00
Heat pumps -	\$15.00 ea.
Inspections, hourly rate -	\$30.00
Additional and final inspections -	\$20.00 ea.
Reinspections -	\$20.00 ea.
Special inspection pertaining to sale of building, Including permit fee; also V.A. & F.H.A. -	\$30.00
Single Family (New) -	\$80.00
Duplex (New) _	\$120.00

Commercial, Industrial and Other Residential

Permit base fee, (includes on inspection), Plus equipment –	\$20.00
Gas/oil burning equipment, new and/or conversion units	\$20.00 ea.
Flue damper/vent damper -	\$5.00 ea.
Solid fuel equip. complete (includes chimney), wood Stoves, fireplace stoves and add-on furnaces -	\$15.00 ea.
Chimney, factory built, includes breaching and Combustion (Class A) -	\$5.00 ea.
Gas piping, each outlet, new installation -	\$4.00
Solar equip. each panel & tank, piping fee included -	\$15.00
Air conditioning and refrigeration heat pumps, Self Contained:	
Under 15 H.P. A/C -	\$15.00
Evaporator coils -	\$25.00 ea.
Under 5 H.P., split system -	\$25.00 ea.
5 H.P. and over, split system -	\$35.00 ea.
Chiller -	\$80.00 ea.

Cooling Towers -	\$35.00 ea.
Compressor, 15 H.P. to 50 H.P. -	\$30.00 ea.
Over 50 H.P. -	\$50.00 ea.
Air handlers, self-contained units:	
Ventilation and exhaust fans under 1,500 CFM –	\$5.00 ea.
1,500 CFM to 10,000 CFM -	\$25.00 ea.
Over 10,000 CFM -	\$50.00 ea.
Heat recovery and wall fan coils -	\$10.00 ea.
Unit heater -	\$15.00 ea.
Ducts, insulation, piping, fire suppression/ Protection systems based on bid price:	
Under \$3,000	\$20.00
\$3,000 - \$7,999 -	\$30.00
\$8,000 - \$10,999 -	\$40.00
Over \$11,000 (&10 for each \$3,000 in addition To above rate) –	
Incinerators -	\$15.00 ea.
Crematories -	\$30.00 ea.
Humidifiers -	\$10.00 ea.
Electronic air cleaner with washer –	\$30.00 ea.
Tanks (for underground tanks add \$5 to each of The following:	
Under 276 gallons -	\$10.00 ea.
276 gallons to 550 -	\$15.00 ea.
Over 550 gallons -	\$25.00 ea.
For each additional tank, add 50% of the above Fee based on largest tank.	
Inspection per hour –	\$30.00
Additional and final inspection -	\$20.00 ea.
Reinspection -	\$20.00
Special inspection pertaining to sale of building, Including permit fee; also V.A. & F.H.A.	\$30.00

WATER & SEWER

- Utility Service Charges See Exhibit I
- Frontage Charges See Exhibit J
- Connection Charges Res. 99-38
Includes, if within the City only, a 5/8" meter w/remote

Water Connection Charges
Based on a 1" Service Line

Pipe Diameter (Inches)	Cross Sectional Area	Ratio to One Inch Standard	Rate for each Connection
1.00	0.7854	1.0000	2,300.00
1.50	1.7671	2.2500	5,175.00
2.00	3.1416	4.0000	9,200.00
3.00	7.0686	9.0000	20,700.00

Sewer Connection Charges
Based on a 1" Service Line

Pipe Diameter (Inches)	Cross Sectional Area	Ratio to One Inch Standard	Rate for each Connection
1.00	0.7854	1.0000	2,300.00
1.50	1.7671	2.2500	5,175.00
2.00	3.1416	4.0000	9,200.00
3.00	7.0686	9.0000	20,700.00

Connection charges for sizes not listed will be proportional to the 1 inch standard.

- NKSA Connection Fee - \$3,321 (2013), increasing 3% each year beginning January 2007
- Inspection Res. 92-9
 - Water \$50.00
 - Sewer \$50.00
- Shut-off/Turn on Fee \$25.00 (during normal business hours)
\$50.00 (delinquent accounts after 3:45 p.m.)
- Shut-off/Turn on Pull Meter \$50.00

- Unmetered Residence Any property usage not completely metered shall be estimated & determined by means & methods satisfactory to the City Mgr.
 ** Determined by charging the readiness-to-serve charges +5,000 gallons per month (Outside customers double the service charge).

- Multiple Dwelling Based on Meter Size Res. 82-06
 Units/Apartment Bldgs

- Interest on Overcharged Res. 91-06
 Water or Sewer Accounts

EXHIBIT D
HYDRANT TAPPING PERMIT

Res. 16-14

In City Water Customer

- Minimum of \$50.00 or \$3.35 per thousand gallons thereof, whichever is greater.
- Minimum of \$10.00/hr. per man for Rockford Fireman's Assoc. members attendant to the tapping and/or providing of hydrant water.
- Attendant fire truck(s) rate: minimum of \$50.00/hr. plus \$1.00 per mile per truck.

Outside City Customer Use

- Minimum of \$50.00 plus usage.
- Minimum of \$10.00/hr. per man for Rockford Fireman's Assoc. members attendant to the tapping and /or providing of hydrant water.
- Attendant fire truck(s) rate: Minimum of \$50/hr. plus \$1.00/mile/truck

***Commercial Haulers Use
Outside Water System

- Minimum of \$100.00 plus usage.
- Minimum of \$10.00/hr. per man for Rockford fireman's Assoc. members attendant to the tapping and/or providing Hydrant Water.
- Attendant fire truck(s) rate: Minimum of \$50/hr. plus \$1.00/mile/truck

***Commercial haulers must provide all of their own equipment, i.e., hydrant wrench, hydrant valve, back-flow preventer, hoses, etc.

EXHIBIT E
MOVING PERMIT

Res. 81-18

Building under 10 ft. wide & less than 2,500 C. F. - \$25.00

Escort (if needed) - \$25.00

Utility Inspection - \$25.00

Building over 10 ft. wide & more than 2,500 C.F. - \$40.00

Escort (required) - \$50.00

Utility Inspection - \$25.00

Requires Proof of Liability Insurance Minimum
(100,000 / 300,000 / 500,000)

EXHIBIT F
CEMETERY

Res. 17-14

Ord. 15-1: No sale of cemetery lots to non-residents.

Resident Lot Purchase:

Burial Rights	\$ 300.00
Perpetual Care (required per lot)	\$ 300.00

Grave Opening:

Regular/Adult/Child	\$ 750.00
Infant	\$ 400.00
Ashes	\$ 250.00

Grave Opening – Weekend/After 3 p.m. weekday

Adult/Child	\$1,000.00
Infant	\$ 700.00
Ashes	\$ 500.00

Winter Burial

Adult/Child	\$1,200.00
Infant	\$ 900.00
Ashes	\$ 700.00

Exhumation (*Does not include vault
company charges)

Adult	\$300.00
Infant	\$125.00
Ashes	\$85.00

Foundations - \$0.25 sq. in.

*This fee shall be deemed a minimum; excess cost shall be billed to the requestor.

Any special requests for a burial will be charged accordingly based on day and time of service and rate of pay of employee(s).

No holiday burials.

EXHIBIT G
COMMUNITY CABIN

Res. 15-4

Resident/Non Resident	\$250 Rental Plus \$200 Damage Deposit
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Service Organizations (i.e. Jaycees, Rotary, Lions, Knights of Columbus)	Free
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EXHIBIT H
PLANNING & ZONING

BOARD OF ZONING APPEALS – Resolution 15-4

Variance Application	Residential: \$100 plus legal, engineering and/or other professional costs Commercial: \$250 plus legal, engineering and/or other professional costs
Special Land Use Permit	Residential: \$100.00 plus legal, engineering and/or other professional costs Commercial: \$250 plus legal, engineering and/or other professional costs
Zoning Amendments	Residential: \$120.00 plus legal, engineering and/or other professional costs Commercial: \$250 plus legal, engineering and/or other professional costs
Conditional Zoning	\$120.00 plus legal, engineering and/or other professional costs
Res. 81-18 Non-Specified Discretionary Charges	City Manager shall by executive order establish rates/charges for goods, services or other purposes not otherwise specified herein.
3/11/96 Lot Split/Alteration	\$50 Regular Meeting/\$100 Special Meeting plus legal, engineering or other professional costs
Site Plan Application	\$250 plus legal, engineering and/or other professional costs
Preliminary and Final Plat Approval	\$500 plus \$5 per lot, plus legal, engineering and/or other professional costs
Planned Unit Development (PUD)	\$500 plus \$5/unit plus legal, engineering and/or other professional costs
Condominium Subdivision Plan	\$500 plus \$5/unit plus legal, engineering and/or other professional costs
Soil Erosion Permit	Residential \$200 See Exhibit K
Special Meeting	\$100

EXHIBIT I

WATER SEWER SERVICE CHARGES

Res. 12-5 EFFECTIVE 05/16/2016

Water: As permitted in Ordinance No. 56, as amended, the following water service and commodity charges shall be in effect for the Rockford water system.

- a. **Water Service Charge** – A monthly service charge shall be based upon an equivalent meter basis of the water meter at premises.

<u>Water Meter Size</u>	<u>Equivalent Size</u>	<u>Monthly Service Charge</u>
3/4" or less	1.0000	\$ 10.47
1"	1.7778	18.62
1-1/2"	4.0000	41.89
2"	16.0000	74.47
3"	7.1111	167.57
4"	16.0000	297.90

- b. **Water Commodity Charge** – In addition to the service charge set forth above, each premise shall pay a commodity charge of \$3.35 for each thousand gallons of water used.

- c. Customers outside the City limits shall pay a double service charge for their respective meter equivalent.

SEWER: Res. 09-10 EFFECTIVE 05/16/16

As permitted in Ordinance No. 57 as amended, the following sewer service and commodity charges shall be effective for the Rockford sewer system:

- a. **Sewer Service Charge** – A monthly service charge shall be based upon an equivalent meter basis of the water meter at a premise.

<u>Water Meter Size</u>	<u>Equivalent Size</u>	<u>Monthly Service Charge</u>
3/4" or less	1.0000	\$ 13.20
1"	1.7778	23.46
1-1/2"	4.0000	52.79
2"	7.1111	93.85
3"	16.0000	211.15
4"	28.4444	375.38

- b. **Sewer Commodity Charge** - In addition to the Service Charge set forth above, each premise shall pay a commodity charge of \$3.11 or each thousand gallons of water used.
- c. Customers outside the city limits shall pay a double service charge for their respective meter equivalent.
- d. During the period May 15 through September 15 commodity charge shall be base on 90% of water used by residential customers, but excluding customers with sprinkling meters.
- e. **Sewer Service Charge** – In addition to the service charge set forth above, each premise shall pay a monthly Waste Water Treatment Plant charge based upon an equivalent meter basis of the water meter at premises to cover the cost of designing and building a new facility to treat the North Kent Sewer Authority sewerage.

Water Meter Size	Equivalent Size	Monthly Service Charge
$\frac{3}{4}$ " or less	1.0000	\$ 17.50
1"	1.7778	31.11
1 $\frac{1}{2}$ "	4.0000	70.00
2"	7.1111	124.44
3"	16.0000	280.00
4"	28.4444	497.78

Non-City residents will pay the same rate as City residents in regards to this charge.

EXHIBIT J
FRONTAGE CHARGES

Res. 86-5

MAIN TO SERVE

<u>WATER</u>	<u>ONE SIDE OF THE LINE</u>	<u>BOTH SIDES OF THE LINE</u>
Domestic User (8" or less)	\$48.60	\$24.30
Commercial/Industrial (larger than 8")	\$70.70	\$35.30
<u>SEWER</u>		
Domestic User (less than 12")	\$52.80	\$26.40
Commercial Industrial (12" or larger)	\$68.00	\$34.00

METER PRICES EFFECTIVE MARCH 8, 2016

5/8"	\$ 250.00 (sprinkler meter also)
1"	\$ 350.00
1-1/2"	\$ 600.00
2"	\$1,900.00 (compound meter)

MUNICIPAL CIVIL INFRACTIONS

A schedule of civil fines payable to the bureau for admissions of responsibility served with municipal civil infraction violation notices is hereby established as follows:

- Initial offense - \$100.00
- First repeat offense - \$250.00
- Second or any subsequent repeat offense - \$500.00

Utilities and Services (except Section 2.3(N)(2))

Parks and Public Grounds

Streets and Sidewalks

Health Regulations

Business and Trades

Building Regulations

Police Regulations (except Section 8.1(A), 8.1(E), 8.2, 8.2(C)(1), 8.4, 8.5(A), 8.5(B), 8.6, 8.7, 8.8(B), 8.9, 8.12 and 8.13)

Traffic (except Section 9.6)